



Association of Alberta Forest Management Professionals

November and December 2018 Meeting Summaries

November 2, 2018

Separate meetings were held by CAPF and CAPFT

Motions were made:

1. TO receive the Chair report on meeting with Percy Cummings-ED, Dept of Labour.

Regulations

2. TO approve the regulation change management plan as proposed by the Executive Director.
3. TO hold an electronic vote by the membership of the proposed regulations to accompany the Regulated Forest Management Profession Act. Voting will be opened November 13, 2018 9:00 am through November 21, 2018 3:00 pm.
 - a. TO approve the proposed motion for the Membership vote.
 - b. TO delegate the approval of the background package to accompany the vote notice and directions for voting to the PARB Committee.
 - c. TO appoint the PARB Committee as the scrutineers of the vote.
 - d. TO add Jack Jones as a public member to the PARB committee for the process.

Bylaws

4. TO approve the draft bylaws for presentation to the Membership for a vote as provided for in Bill 25 transitional provisions.
5. TO approve the bylaws change management plan as proposed by the Executive Director.
6. To hold an electronic vote of the proposed bylaws of AAFMP by the membership. Voting will be opened December 3, 2018 9:00 am through December 11, 2018 3:00 pm.
 - a. TO approve the proposed motion for the Membership vote.
 - b. TO delegate the approval of the background package to accompany the vote notice and directions for voting to the PARB Committee.
 - c. TO appoint the PARB Committee as the scrutineers of the vote.
 - d. TO add Jack Jones as a public member to the PARB committee for the process.

Banking

7. THAT Canadian Western Bank be designated as the AAFMP financial institution.
8. CAPF only: THAT Canadian Western Bank be designated as the CAPF financial institution.

December 12, 2018

Motions were made:

1. To receive the President's update, as read by P Golec, as information.

2. To receive the Executive Director report as information.
3. To approve the annual goals and objectives template for use.
4. To receive the financial report as information.
5. To accept the membership bylaws voting report as presented.
6. THAT the jointly proposed Bylaws, as adopted and recommended by a majority of Membership of each of the Amalgamating Entities, copies of which having been provided to the voting the governing bodies of the Amalgamating Entities, be hereby ratified;
7. THAT the governing bodies of the Amalgamating Entities are hereby authorized and instructed to jointly make such changes to the Proposed Bylaws, that were ratified by adoption of this resolution, as may be required by the Government of Alberta; and
8. THAT the Executive Director of the Amalgamating Entities is hereby authorized and instructed to edit the text of the Proposed Bylaws that were ratified by adoption of this resolution if the change is consistent with the ratification.
9. TO accept the membership regulation voting report as presented.
10. THAT the governing bodies of the Amalgamating Entities approve the Regulation presented by Alberta Labour for presentation to the Lieutenant Governor in Council.
11. TO adopt the amendment to the Code of Ethics:

Code of Ethics:

6. Conduct the practice of forestry with the highest regard for respect, health and safety.

Standard of Practice:

Conduct the practice of forestry with the highest regard for respect, health and safety.

Add:

The demonstration of respect is the commitment and responsibility of every AAFMP Member. Inappropriate behaviour, including bullying and harassment, will not be tolerated.

6.4 Members shall ensure their words and actions contribute to a respectful work environment.

6.5 Members shall be accountable for their conduct, regardless of intent.

6.6 Members shall understand that disrespectful behaviours will not be tolerated.

6.7 Members shall address issues of disrespectful conduct with those directly involved and the supervisor(s) prior to escalation.

Addition to the end of the Code of Ethics:

Members may go under disciplinary review and the process is independent and irrespective of other legal actions.

12. TO adopt the governance policy as amended.
 - Pro 2.1.4 Report at least quarterly to Council to provide:
13. TO receive the Registrar report as information.
14. TO receive the verbal student liaison report as information.
15. TO approve the employment agreement for Carla Rhyant, Executive Director as signed by Ryan Hee May 10, 2018.