



Alberta-Pacific Forest Industries Inc. (Al-Pac) is seeking a highly motivated, enthusiastic and supportive team player for the role of **Woodlands Operations Coordinator**. This is a great opportunity for someone looking to start their career, or someone who brings prior experience and a willingness to learn.

Al-Pac is the largest single-line Kraft pulp producer in North America and we are continuously investigating new and innovative ideas, while delivering premium products in an environmentally sustainable way.

This is a **long-term, non-permanent 18-month position** located at our mill near **Athabasca, Alberta**. This vacancy was created to support succession planning in Woodlands Operations and may lead to a permanent opportunity or extension.

The successful candidate will receive a competitive annual salary including paid pension and matching RRSP program, 4-week's annual vacation, company paid dental and extended health benefits, and many additional employee incentives.

Al-Pac's Woodlands Operations Coordinator is responsible for the delivery of logs to the mill, **coordinating logging, hauling, road construction, road maintenance, reclamation activities**, and associated contract management.

Responsibilities:

- **Operations Management** – Managing a significant operational area, delivering quality logs to the mill and ensuring that operations are efficient.
- **Project Planning, Risk & Issue Management** – Logging, hauling, road construction, road maintenance, reclamation activities, and associated contract management. Assisting managing capital road construction and road maintenance upgrades.
- **Inspections** – Providing technical support to inspections of the quality of the harvesting production, road and drainage structures, log quality and reclamation in accordance with organizational standards and regulatory requirements.
- **Stakeholder & Community Engagement** – Liaising with AAF to obtain plan approvals and meet legislative requirements. Working with stakeholders and First Nations to obtain economic opportunities and promoting local aboriginal initiatives.





- **Budgeting** – Delivering cost expectations while supporting safety, quality, production, community and environmental objectives. Preparing and reporting variance to budgets and quarterly forecasts.

Behavioural Competencies:

- Ensures Accountability
- Drives Results
- Optimizes Work Processes
- Cultivates Innovation
- Customer Focus
- Plans & Aligns
- Manages Complexity
- Situational Adaptability

Education & Experience:

- University Degree or Technical Diploma in Forestry.
- Active Registered Professional Forester (RPF), or eligible for Alberta certification.
- Comprehensive job-related experience to fully competent level (asset).
- Proven track record of supervisory experience in forestry operations including road construction, harvesting and transportation (asset).
- Experience in planning, GIS mapping and road engineering (asset).
- Knowledge of Provincial / Federal legislation relating to water acts, dispositions (asset).

Working conditions:

- Al-Pac has a large Forest Management Area (FMA), which demands frequent travel on variable road conditions.
- Overnight stays may be required at fully serviced camps or hotels, depending on where operations are active within the FMA.
- This is a site-based role however, working from home may be required due to Covid-19.

Please forward your resume in confidence to alpac.careers@alpac.ca. This position will be considered open until filled.





Al-Pac is an equal opportunity employer and encourages applications from all qualified individuals. We wish to express our thanks to all applicants for their interest and effort in applying for this position; however, only candidates selected for an interview will be contacted.

Successful applicants must provide government issued proof of full vaccination for COVID-19 as a condition of employment. Proof of vaccination for COVID-19 will be requested upon acceptance of an offer of employment. Please note that for Alberta residents, only the government issued QR code is accepted as proof of vaccination.

