



Woodlands Operations Coordinator

DATE: January 12, 2023
JOB NUMBER: 2022-28
HYBRID WORK: Eligible
POSITION TYPE: Full-time, permanent
LOCATION: Athabasca, Alberta

Alberta-Pacific Forest Industries Inc. (Al-Pac) is seeking a **Woodlands Operations Coordinator** to work out of our mill site in **Athabasca, Alberta**. The successful candidate will be responsible for **the delivery of quality logs to the mill site, coordinating logging, hauling, road construction and maintenance, reclamation activities and associated contract management.**

Who are we?

Al-Pac is the largest single-line kraft pulp producer in North America. Our mill is located near the communities of Athabasca, Boyle and Lac La Biche. We are leaders in our industry, from our quality products, mill operations and responsible forest management practices, to the way we grow and develop our team members and work with local communities. We are continuously exploring new and innovative ideas, while delivering premium products with a commitment to strong environmental stewardship and corporate social responsibility – a commitment that is demonstrated by our long-standing Forest Stewardship Council® (FSC®) certification*.

Role responsibilities

- **Operations management:** Managing a large operations area and delivering quality logs to the mill site with a focus on operational efficiency.
- **Project planning and risk and issue management:** Coordinating logging, hauling, road construction, road maintenance, reclamation activities and associated contract management. Assisting in managing capital road construction and road maintenance upgrades.
- **Inspections:** Providing technical support to perform quality inspections for harvesting production, road and drainage structures, log quality and reclamation in accordance with regulatory requirements and organizational standards.
- **Indigenous community and stakeholder engagement:** Liaising with Alberta Agriculture and Forestry and Rural Economic Development (AFRED) to obtain plan approvals and meet legislative requirements. Engage with Indigenous communities and local stakeholders regarding economic opportunities in forest harvest operations.





- **Budgeting:** Delivering cost expectations while supporting safety, quality, production, community and environmental objectives. Preparing and presenting budget variance and quarterly reports.

Role requirements

- University degree or technical diploma in forestry with five or more years of work experience.
- Active Registered Professional Forester (RPF) or eligible for Alberta certification.
- Comprehensive job-related experience to fully competent level.
- Proven track record of supervisory experience in forestry operations including logging, hauling and road construction.
- Class 5 driver's license and clean driver's abstract.
- Experience in planning, GIS mapping and road engineering.
- Knowledge of provincial and federal legislation and regulations related to forest harvest operations.
- Frequent travel on variable road conditions.
- Overnight stays may be required at fully serviced camps or hotels.
- Flexibility to work outside of regular working hours when required.

What we offer

- A compressed work week (7 a.m. to 5 p.m., Monday to Thursday).
- A competitive annual salary, including paid pension and RRSP matching program.
- Four weeks annual vacation.
- Company paid dental and extended health benefits.
- A team-based culture that encourages work-life balance.
- A company vehicle or compensation for use of your personal vehicle for work purposes.
- Relocation assistance is available.

Please note our current opportunities are open to applicants for a limited time, resumes can be forwarded in confidence to alpac.careers@alpac.ca.





Successful external applicants must provide government issued proof of full vaccination for COVID-19 as a condition of employment. Proof of vaccination for COVID-19 will be requested upon acceptance of an offer of employment. Please note that for Alberta residents, only the government issued QR code is accepted as proof of vaccination.

Legal statement

Al-Pac is an equal opportunity employer and encourages applications from all qualified individuals. We wish to express our thanks to all applicants for their interest and effort in applying for this position; however, only candidates selected for an interview will be contacted.

*FSC-C021640

