



Alberta-Pacific Forest Industries Inc. (AI-Pac) is seeking **three** highly motivated, enthusiastic and supportive **Woodlands Coordinators**.

The Woodlands Coordinator will rotate through the Woodlands Business Units, **gaining a full breadth of forestry experience** in transportation, fiber logistics, operations, and forest resources planning.

This is a **great position for an experienced professional**, or a **rewarding development opportunity for a recent forestry graduate**.

This is a **full-time, permanent position** located at our **mill near Athabasca, Alberta**. The successful candidate will receive a competitive annual salary including paid pension and matching RRSP program, 4-week's annual vacation, company paid dental and extended health benefits, and many additional employee incentives. **Relocation assistance is also available for those who need to move into the local area.**

Forest Resources Planning:

Responsible for ensuring that the development of forest harvest plans is in alignment with the corporate forest management strategy.

- **Forest Resources Planning** – Liaising with consultants to develop harvest plans, layout and obtain approval for approximately 2,000,000 m³ annually. Collaborating with Government to obtain approvals and working with local quota holders.
- **Stakeholder Relations** – Collaborating with stakeholders and actively seeking out innovative solutions to challenges. Consulting with indigenous communities and others.

Woodlands Operations:

Responsible for the delivery of logs to the mill, coordinating logging, hauling, road construction, road maintenance, reclamation, and associated contract management.

- **Operations Management** – Managing a significant operational area, delivering quality logs to the mill and ensuring that operations are efficient.
- **Project Planning, Risk & Issue Management** – Logging, hauling, road construction, road maintenance, reclamation activities, and associated contract management.





- **Inspections** – Providing technical support to inspections of the quality of the harvesting production, road and drainage structures, log quality and reclamation.
- **Stakeholder & Community Engagement** – Liaising with AAF to obtain plan approvals and meet legislative requirements. Working with stakeholders and First Nations.
- **Budgeting & Reporting** – Delivering cost expectations while supporting safety, quality, production, community and environmental objectives.

Transportation:

Responsible for managing fiber transportation to multiple mill sites, and ensuring that production, quality, environmental and legal requirements are met.

- **Transportation Administration & Operations** - Developing and implementing delivery schedules. Evaluating, improving, and implementing new transportation strategies, and working closely with local quota holders to integrate and optimize haul plans.
- **Budgeting & Planning** – Scheduling and monitoring mill deliveries up to 3.5 million cubic meters annually and managing costs.
- **Contract & Stakeholder Management** – Managing and negotiating contracts to meet mill delivery requirements. Overseeing contracts and requirements to meet agreements, liaising with stakeholders and promoting local aboriginal initiatives.

Fiber Logistics:

Responsible for managing fiber logistics via an office/field application of data analytics and fiber acquisition, and ensuring that production, quality, environment and legal requirements are met.

- **Fiber Logistics Scheduling & Data Analytics** – Analyzing information to enable data driven decisions through support, development and use of fiber models and other decision support tools, to ensure a reliable supply of fiber to the mill.
- **Conifer Management** – Working with the conifer fiber logistics specialist in the procurement of conifer and incidental deciduous logs, conifer logs sales, service agreements as well as providing support for working with quota holders.
- **Contract & Stakeholder Management** – Managing and negotiating contracts to meet mill fiber requirements. Liaising with internal and external stakeholders and working with purchase wood contracts where required.





Education & Experience:

- University Degree or Technical Diploma in Forestry or demonstrated equivalent experience.
- Active Registered Professional Forester (RPF) or Forest Technician (RPFT), or eligibility to become
- Considered an asset:
 - Logistics management.
 - Government of Alberta forestry practices.
 - Working with stakeholders - First Nations and other communities, utilities, NGOs.
 - Familiarity with Forest Stewardship Council (FSC)
 - Developing, negotiating and managing new and existing contracts.
 - Woodlands operations experience - forestry planning, harvest, log/chip haul, road construction, reclaim, silviculture.
 - Budgeting and scheduling.

Working Conditions

In Planning and Operations, frequent travel required in the Forest Management Agreement Area (FMA) needing extended working hours or days. Remote, overnight stays are required, the frequency of which varies over the course of the year, but typically on a weekly / bi-weekly basis.

Please forward all resumes in confidence to alpac.careers@alpac.ca. This position will be considered open until filled.

Alberta-Pacific Forest Industries Inc. is an equal opportunity employer and encourages applications from all qualified individuals. We wish to express our thanks to all applicants for their interest and effort in applying for the position; however, only candidates selected for an interview will be contacted.

