

Opportunity: Land Use Specialist

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Overview

Forcorp Solutions Inc. (Forcorp) is looking for a full-time Land Use Specialist to join our Land Use team, working out of our office in Edmonton, Alberta. This position is office-based and undertaken in a hybrid approach (3 days/week in-office and 2 days/week remotely). To be successful in this position an individual must be detailed oriented, motivated to learn, highly focused, and committed to quality.

Company Intro

Since 1993, Forcorp has provided high-quality and innovative services to industry, government and academic organizations in the areas of natural resource planning, land use management and information technology/data management. Our success is reliant on developing an in-depth understanding of our clients' needs, and consistently delivering quality solutions and services to them. We employ professionals who embrace this attitude and are committed to providing value to our clients.

Opportunity

We are seeking uniquely qualified individuals for the full-time position of Land Use Specialist. Working with and reporting to the Manager, Land Use Agreements, this office-based (Edmonton) position will primarily focus on analyzing our clients' planned forest harvest areas and working within our land management system (eLands) to identify, request and track land use agreements (e.g. road use, pipeline/powerline crossings, encroachment, ground disturbance, etc.) associated with the clients' planned harvest areas. Throughout this process the Land Use Specialist will be required to regularly communicate with our clients to confirm information regarding the planned activities as well as the companies that we are requesting the agreements from. Due to seasonal/operational influences, the workload can be subject to periods of high volume and unscheduled high priority situations, as well as reduced levels of activity. During periods of a decreased workload there may be opportunities to work on other projects within the company.

Roles and Responsibilities

- Assemble a schedule and track the status of planned client activities that require land use agreements.
- Assess information sources, such as harvest plan maps and spatial data, to analyze and confirm expected land use agreements.
- Identify harvest blocks, enter access/haul routes, review requirements for requesting agreements, and assemble the request packages to the disposition (i.e. road, pipeline, powerline) owners.
- Respond to inquiries from the disposition owner, or from our client, regarding the status of requests.
- Identify opportunities for improvements to our internal processes and systems, and work with our software developers to conceptualize and implement solutions.
- Undertake other tasks related to Forcorp's land use and other services as required or as time permits.

Requirements – Personal/Behavioral Traits

- Exceptionally detail-oriented, thoroughly committed to producing work of the highest quality, and to undertake appropriate quality assurance steps before signing off as complete.

- Strong organization and time management skills, with an ability to prioritize, schedule, and focus on the task at hand.
- Independently motivated to investigate items that possess a degree of uncertainty, and able to persevere to complete tasks in situations with workload and timeline pressures.
- Strong initiative, ability to work independently and become proficient with new tasks, and eager to take on new challenges.
- Ability to identify opportunities for improvement within the company's processes, systems, and approaches, and subsequently, propose meaningful and thoughtful solutions.
- Ability to clearly and professionally communicate internally (co-workers) and externally (clients and third parties) in both conversation and writing.

Qualifications – Education and Experience

- Post-secondary education in forestry, environmental science, geography or related field.
- 1+ years working experience in natural resource (forestry, energy, etc.) operations/planning and/or land use management/administration.
- Working experience with Geographic Information Systems (GIS) software and associated files.
- The three above-mentioned relevant qualifications are desirable, but Forcorp expects to and is happy to provide the required training to be successful in this position.

Other Information

We conduct our business in a professional and comfortable office environment, and in a culture that encourages creative thinking and teamwork. We offer competitive salaries, benefits, a health spending allowance, an RRSP matching program, monthly staff events, and opportunities for challenges and growth. Additional information can be found on our website: www.forcorp.com.

Applying

Interested individuals who meet the above-defined requirements and qualifications, are encouraged to submit their resume, accompanied by a cover letter. Within your cover letter, please state: 1) how you found out about this opportunity; 2) your salary expectations; and 3) your available start date. Please send applications in MS Word or PDF format to bobbi.biglow@forcorp.com. All applications will be treated with confidence. This opportunity will remain open until a suitable candidate is found. Those applicants selected for further follow up will be contacted for a brief phone discussion, after which in-person interviews will be arranged.

Only Canadian citizens, permanent residents or individuals with valid work permits will be considered for this opportunity.