

Opportunity: Land Use Specialists

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Position Overview

Forcorp Solutions Inc. (Forcorp) is looking for full-time Land Use Specialists to join our Land Use team, working out of our office in Edmonton, Alberta. These positions are office-based and undertaken in a hybrid approach (3 days/week in-office and 2 days/week remotely). To be successful in this position individuals must be detail-oriented, motivated to learn, highly focused, and committed to quality.

About Us

Since 1993, Forcorp has provided high-quality and innovative services to industry, government and academic organizations in the areas of natural resource planning, land use management and information technology/data management. Our success is reliant on developing an in-depth understanding of our clients' needs, and consistently delivering quality solutions and services to them. We employ professionals who embrace this attitude and are committed to providing value to our clients.

Opportunity

To support the land use services that we provide to existing and new clients, we are seeking uniquely qualified individuals for the Land Use Specialist position. Working within our Land Use team and utilizing our eLands software, this office-based (Edmonton) position will primarily focus on assessing and processing land use related activity requests on assets that our clients have rights to, own, or otherwise have an interest in (common requests include: travel on their roads, withdraw land from their timber allocations to construct a wellsite, cross their roads with a pipeline/powerline, etc.). As some requests require the requestor to pay compensation to our client, this position will also involve reviewing and charging this compensation according to structured processes. All positions within the land use team can be subject to periods of high-volume activity, as well as high-priority situations.

Roles and Responsibilities

- Assess and apply quality assurance measures to requests from third parties (typically an energy company) seeking permission to undertake various land use related activities.
- Communicate with third parties to resolve deficiencies and/or confirm details of the activities they are requesting.
- Communicate with our clients to seek direction on our approach for handling requests outside of normal situations/parameters.
- Track and evaluate third party requests and, given a set of clearly defined criteria provided by our client, consent to the requested activity on behalf of our client.
- Perform quality assurance measures and send compensation invoices to third parties for their consented activities.
- Identify opportunities for improvements to our internal processes and systems, and work with our software developers to conceptualize and implement solutions.

Requirements – Personal/behavioral Traits

- Exceptionally detail-oriented, thoroughly committed to producing work of the highest quality, and able to undertake appropriate quality assurance steps before signing off as complete.

- Strong organization and time management skills, with an ability to prioritize, schedule, and focus on the task at hand.
- Ability to work independently, become proficient with new tasks, eager to take on challenges, and willing and able to identify and propose opportunities to improve system and process improvements.
- Willing to proactively investigate items that possess a degree of uncertainty, and able to persevere to complete tasks in situations with workload and timeline pressures.
- Ability to clearly and professionally communicate internally (co-workers) and externally (clients and third parties) in both conversation and writing.
- An interest in expanding your understanding of natural resource planning and geographic information systems.

Qualifications – Education and Experience

Provided that the candidates meet all the Personal/behavior Traits identified above, the following qualifications are desirable, but Forcorp expects to, and is happy to, provide the required training to be successful in this position.

- Post-secondary education in forestry, environmental science, geography or related field.
- 1+ years working experience in natural resource (forestry, energy, etc.) operations/planning and/or land use management/administration.
- Working experience with Geographic Information Systems (GIS) software and associated files.

Other Information

We conduct our business in a professional and comfortable office environment, and in a culture that promotes creative thinking and teamwork. We offer competitive salaries, benefits, a health/wellness spending allowance, an RRSP matching program, monthly staff events, and opportunities for challenges and growth. Additional information can be found on our website: www.forcorp.com.

Applying

Interested individuals who meet the above-defined requirements and qualifications, are encouraged to submit their resume, accompanied by a cover letter. Within your cover letter, please state: 1) how you found out about this opportunity; 2) your salary expectations; and 3) your available start date. Please send applications in MS Word or PDF format to bobbi.biglow@forcorp.com. All applications will be treated with confidence. This opportunity will remain open until a suitable candidate is found. Those applicants selected for further follow up will be contacted for a brief phone discussion, after which in-person interviews will be arranged.

Only Canadian citizens, permanent residents or individuals with valid work permits will be considered for this opportunity.