



Senior Coordinator, Forest Operations

Division: Electricity Division
Location: Grande Prairie, AB
Salary: Starting at \$3770.40 Bi-Weekly

Position Summary:

Always there. Anywhere. That's us! We are committed to delivering inspired solutions for a better world. We care about our communities, we care about each other, and we care about showing up for those who need us. We value and encourage different perspectives and we have the courage to do the right thing, even when it's hard.

We're seeking a dedicated Senior Coordinator for Forest Operations to manage and oversee our annual vegetation programs for Transmission and Distribution power line rights-of-way. Your role will involve assessing vegetation conditions, monitoring Health, Safety, and Environmental (HSE) performance, and supervising contractor crews. You will also maintain detailed project documentation and serve as the field representative for contracts.

We're looking for someone who cares about their work and strives for more each day. Someone who challenges the status quo, embraces change, and thrives in a collaborative work environment. If you are someone who approaches work with passion, curiosity, and the courage to innovate, then this role is for you.

What You Get to Do:

- Conduct patrols to assess vegetation conditions along power line rights-of-way and recommend appropriate control measures.
- Oversee contractor crews responsible for vegetation management and new rights-of-way clearing.
- Support the Senior Forester and/or Regional Forestry Supervisor in implementing annual plans.
- Review contractor HSE documents to ensure compliance with AE requirements.
- Prepare and review cost estimates for projects, including DPP and capital maintenance projects.
- Serve as ATCO Electric's field representative on vegetation management contracts and supervise contractor compliance with landowner conditions.
- Address landowner concerns and negotiate permissions for vegetation control work.
- Reconcile contractor invoices and provide ongoing status reports.
- Support team efforts in Aboriginal consultation processes and customer relationship building.
- Provide after-hours on-call and emergency support.
- Extensive travel may be required.

Qualifications

- Training and certification as a Utility Tree Worker or Utility Tree Trimmer.
- Technical Diploma in Forestry or a related field would be an asset.
- Registered Professional Forest Technologist or Registered Professional Forester designation.
- Valid Class 5 vehicle operator license.

Experience and Skills

- Minimum of 5 years in vegetation management, contract administration, and contractor management.
- In-depth knowledge of forest management, land-use regulations, and wildfire prevention.
- Exceptional interpersonal and verbal communication skills.
- Proficiency in planning, organization, and business writing.



- Familiarity with GIS mapping systems and GPS equipment is an asset.

What We Offer:

- A culture based on caring, integrity, agility, collaboration, and striving for excellence.
- Competitive compensation
- Flex benefits
- Tuition assistance program
- Training and mentorship programs
- Charitable donation matching

We would like to thank everyone for their application; however, only those being considered for an interview will be contacted.

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This position is administered under the ATCO Electric and Canadian Energy Workers Association Collective Agreement.